



## Extension Association Volunteer Information Form

Volunteer Applicant:	So we are able to match your skills and talents with the volunteer opening best suited for you, we need to get to know you better. Please complete all parts of this form and return it to our office at 60 Central Avenue, Cortland, NY 13045
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### General Information

NAME-please print: <i>(Last)</i> <i>(First)</i> <i>(Middle)</i>			Date of Application:	
Mailing Address:			Daytime Phone#	Evening Phone#
City:	State:	Zip Code:	E-Mail Address:	
Birth Date:				
Have you volunteered for CCE before? <input type="checkbox"/> Yes <input type="checkbox"/> No (please specify)_____				

### Volunteer Position: the volunteer role(s) that interest you the most.

- 4-H Leader
- Master Gardener
- Organizational Development (advising & assisting with programs)
- Organizing events/activities
- Program Development
- Resource Development – fund raising
- Other: (please specify)\_\_\_\_\_

What interests do you wish to pursue or what do you hope to accomplish by serving as a CCE volunteer?

### Volunteer Position

Specific Position (s) of interest:	Audience Age Level Preference:
Availability:	Time Commitment Desired:
Where did you learn about this opportunity?	
<b>Accommodations:</b> Given the expectations of the volunteer position for which you are applying, describe any physical or health accommodations that may be needed to allow you to participate in the activity.	

## Volunteer Paid or Educational Experience

Please list all

Organization/Employer	Position Title/Major Responsibility	Dates:

## Other Relevant Experience

Describe any relevant education or training you have had which you feel is related to the position for which you are interested. Also describe any special educational skills, experiences or interests along with organizations, honors, hobbies, certification, licenses, publications etc. you consider relevant.


Do you possess a valid NYS driver's license?    Yes    No   # \_\_\_\_\_

**NOTE:** *If the volunteer position you seek requires the transportation of others in your personal vehicle or use of CCE Association vehicles, you will be asked to complete a motor vehicle record request permission form.*

Have you ever been convicted of a criminal offense other than a minor traffic violation?    Yes    No  
 (If Yes) Dates: \_\_\_\_\_

**NOTE:** *A criminal record will not necessarily bar an applicant. A criminal record will be considered as it relates to the requirements of the volunteer position for which you have expressed an interest.*

**References:** List at least two persons, other than relatives, who are familiar with your character and have knowledge of your qualifications.

Name	Title	Mailing Address	Telephone
			Home: Work:
			Home: Work:
			Home: Work:

I affirm that the statements made on this application are true. I understand that misrepresentation or omission of facts requested is cause for my non-appointment or removal as a Cornell Cooperative Extension volunteer. I authorize Cornell Cooperative Extension of Cortland County to obtain from all persons, including those not named here, and/or agencies any records, documents, and other information relative to my suitability to perform the duties of the volunteer position. **I understand that volunteer positions, including 4-H, with Cornell Cooperative Extension of Cortland County, will require a background check.** I further release all parties supplying said information from all liability and responsibility arising from their supplying said information.

I understand and agree that the volunteer position at CCE for which I am applying, is without compensation or benefits of any kind. I further understand that the provisions of this application do not constitute a contract (either expressed or implied) of employment between myself and CCE. I further understand and agree that if I am offered and accept a volunteer position at CCE, either I or CCE, may terminate the volunteer relationship at any time for any reason or for no particular reason or cause. CCE reserves the right to determine and change its volunteer position is contingent upon, among other things, my signing the CCE Association Volunteer Agreement and acceptance of the provisions of the CCE Association Volunteer Code of Conduct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 8/06/2019