Any youth showing an animal at the Cortland Jr. Fair must complete and submit an Animal Project Record form.

Project Record Directions

1. One project record is needed for one project animal that a 4-H'er has. If showing more than one species, the 4-H'er should only pick one animal. If showing a market animal, the market records will replace the project records.

2. Try to finish project records as completely as possible. Include as much information as possible about the animal you own/lease that is your project area.

3. Continuous records should be kept on project animals from one year to the next. These should start Oct. 1 and end Sept. 30 of the current 4-H year. Records for purchased animals should begin when that animal enters your herd, or for leased animals when the leasing period begins.

4. The project ends the day the animal is sold, butchered, or dies. If you lose a project animal, write down the date and an estimated value of the animal.

5. Project records are intended to be a learning tool for 4-H'ers. Learning to keep records and monitoring the financial costs of a project are lifetime skills that 4-H teaches. Recording important dates and activities associated with the project on a yearly calendar can aid the completion of these records. Forms to help keep records are available on the 4-H website, and do not have to be submitted with the project record form.

6. A completed project record must be submitted to the 4-H Office no later than the Saturday of the Cortland Jr Fair if the animal is just shown at the county level. If the animal is going on to State Fair, the completed project record must be handed in by September 15 of the current 4-H year. These deadlines must be met for the youth to receive fair premiums, as well as to be entered into County Medal Consideration in the animal area a 4-H member has participated in.