# CORNELL COOPERATIVE EXTENSION

# OF CORTLAND COUNTY

# 2017 BOARD OF DIRECTORS MEETING

# ANNUAL REORGANIZATION MEETING

## **AGENDA – February 28, 2017 – 7:00pm**

## **37 Church Street, Cortland, NY**

1. **Call to order:**
2. **Roll call and Introductions**

**Cornell State Specialist**

\_\_ Paul O’Connor

**County Legislative Representatives**

\_\_ Gordon Wheelock

\_\_ MaryAnn Discenza

**Staff**

\_\_ David Rutherford

\_\_ Jen Atkinson

**Directors-At-Large**

\_\_ Martha Bush

\_\_ Cynthia Guy

\_\_ Olivia Hersey

\_\_ Dianne Higgins

\_\_ Deborah Hubbard

\_\_ Erin Madden

\_\_ Mike McMahon

\_\_ Susan Prier

\_\_ Matt Sharpe

1. **Welcome Guests and Introductions**
2. **Public Comment**
3. **President’s Report – Susan Prier**

**Committee Reports**: (Motions Needed)

* **Nominating Committee -** Election of Vice-President
* **Finance Committee –**

a) Accept Financial Statements:

CCE: November 2016

SCDFC: November 2016, December 2016

b) Approve Close Out of 2016 SCDFC

c) Approve – write-off SCDFC

d) Approve – Transfer (re: Cornell deposit)

e) Approve – New Credit Cards

f) Approve Fiscal Authorization

1. **Approval: BOD Minutes – January 24, 2017**
2. **Program Area Reports –**

Ag: Heather Birdsall

4-H: Rebecca Ireland-Perry

HEC: Barb Henza

1. **Legislative Representative Report – Gordon Wheelock & Mary Ann Discenza**
2. **Director’s Report - David Rutherford**
3. **New Business:**
4. **Camp Owahta Scholarship Guidelines (discussion)**

**Action Items -**

1. **Discussion Items –** 2017 Budget 4-H Camp Owahta
2. **Other Items –** Schedule Board Retreat
3. **Next Meeting - February 28, 2017 – 37 Church Street – 7PM**
4. **Executive Session**: Personnel Issue